

# Music Teachers National Association Application for Renewal of Professional Certification

Name \_\_\_\_\_ MTNA Member Number, if applicable \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Area(s) of music performance in which you are MTNA certified:

1. \_\_\_\_\_ 2. \_\_\_\_\_

**SECTION I: Validation**

Candidates for Renewal of MTNA Professional Certification must fulfill their requirements for professional renewal each year by completing and submitting the Documentation of Professional Renewal Activities Form (submit 3 renewal activities points) or submitting an Administrative Verification Form (full or part time college faculty only).

**SECTION II: Renewal Fees: All fees are nonrefundable**

	MTNA Member	Nonmember
Renewal Fee	\$15 (per area)	\$20 (per area)
Delinquent Renewal Fee—per year of delinquency ( <i>After July 1</i> )	\$4 (per area)	\$6 (per area)
Total Fees	\$	\$

**Payment Method:**

\_\_\_\_ Check (payable to MTNA Certification Program, Inc.) \_\_\_\_ Visa \_\_\_\_ MasterCard  
\_\_\_\_ American Express

Account Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_  
(3–4 digit code on front or back of credit card)

Signature \_\_\_\_\_

Billing Address Same As Above

Credit Card Billing Information (if different than above)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Submit the following materials in one package:

1. Completed certification renewal application form.
2. Renewal fee. Include late fee if applicable.
3. Appropriate validation materials (see Section I above).

**Mail to:** MTNA Professional Certification Program, The Carew Tower, 441 Vine St., Ste. 3100, Cincinnati, OH 45202-3004.

**You will receive notification from MTNA when the renewal process has been completed.**